

**SOUTHERN TASMANIAN TABLE TENNIS ASSOCIATION  
(INCORPORATED)**

**BY-LAWS**

**1. SUB-COMMITTEES**

1.1 Rule 21 in the STTTA Constitution makes the following statements in relation to sub-committees.

- (1) The committee may at any time appoint a sub-committee from the committee as it may think fit and shall prescribe the powers and functions thereof.
- (2) The committee may co-opt as members of a sub-committee such persons as it thinks fit, whether or not those persons are members of the Association.
- (3) More than one-half of the appointed members of a sub-committee shall constitute a quorum at a meeting of the sub-committee.
- (4) The chairperson of each sub-committee shall be appointed by the committee and shall be responsible for calling meetings of that sub-committee.

1.2 The committee shall, at its first meeting each year, appoint a Rules and Technical Sub-Committee and a Centre Liaison Sub-Committee. Other sub-committees may be appointed as necessary, and might include sub-committees such as Finance, Publicity, Senior Players, Junior Players, Veterans, Tournament, Fund-Raising, and Selection, Classification and Ranking.

1.3 Rules and Technical Sub-Committee:

This sub-committee shall normally have three members.

*Duties:* To draft Rules, Laws and Regulations for presentation to the Committee, to make recommendations on matters regarding Rules, Laws and Regulations and where required to interpret Rules, Laws and Regulations.

1.4 Centre Liaison Sub-Committee:

This sub-committee shall normally have two members.

*Duties:* to liaise with the Manager and staff of the Kingborough Sports Centre on matters relating to maintenance of the Table Tennis Stadium.

**2. ROSTERS**

Roster regulations and procedures are detailed in a separate document 'STTTA Roster Information'.

**3. DISCIPLINARY PROCEDURES**

**3.1 Expected standards of behaviour**

There are expected standards of behaviour for players.

The following are examples of unacceptable behaviour which may render players subject to disciplinary proceedings:

- Displays of bad temper;
- Deliberately kicking a barrier;
- Throwing a bat or deliberately striking the table with a bat;
- Offensive language;
- Excessive noise (after being warned);
- Smoking in the Centre;
- Littering;
- Having and/or drinking intoxicating liquor on the premises;
- Non-payment of fees (match or practice);
- Incorrect dress (including shoes) - (after being warned)
- Interference during progress of Junior Roster matches
- Any other conduct not in the best interests of the Association.

### **3.2 Procedure for initiating complaints**

- 4.2.1 A complaint may be made by a player, any authorised Duty Officer or a member of the Committee.
- 4.2.2 The complaint must be made on the prescribed form 'Report to the STTTA Committee'.
- 4.2.3 The person lodging the complain must inform the player reported
- (i) that he/she is lodging a complaint;
  - (ii) that the complaint will be considered promptly at a special meeting of the Committee (or normal meeting if this is to be held within one week);
  - (iii) that the player reported is entitled to put his/her case in writing to the Secretary, STTTA Committee.
- 4.2.4 The person lodging the complaint must submit the completed form to the Secretary, STTTA Committee at the earliest opportunity.
- 4.2.5 The Committee will consider the complaint within one week of its receipt, in accordance with Rule 15 of the Constitution.

January 2008

**SOUTHERN TASMANIAN TABLE TENNIS ASSOCIATION (INC)**

**REPORT TO THE STTTA COMMITTEE**

(Prepared in accordance with By-Law 3: Disciplinary Procedures)

A person wishing to lodge a complaint against a player for unacceptable behaviour must complete this form and submit it to the Secretary, STTTA Committee, at the earliest opportunity.

The person lodging the complaint must inform the player reported that

- (i) he/she is lodging a complaint;
- (ii) the complaint will be considered promptly at a special meeting of the Committee (or normal meeting if this is to be held within one week);
- (iii) the player reported is entitled to put his/her case in writing to the Secretary, STTTA Committee.

<b>Player reported</b>			
<b>General nature of complaint:</b> eg displays of bad temper; deliberately kicking a barrier; throwing a bat; deliberately striking the table with a bat; offensive language; excessive noise; smoking in the Centre; littering; having and or drinking intoxicating liquor in the Centre; non-payment of fees; incorrect dress			
<b>Date and time</b>			
<b>Details</b>			
<b>Signatures</b>			
<i>Person making report</i>	Name	Signature	Date
<i>Witnesses (at least one required)</i>	Name	Signature	Date
	Name	Signature	Date
<b>Office use only</b>			
<i>Received (Secretary)</i>	Name	Signature	Date